



# BIENVENIDOS

Consejo de Educación de Puerto Rico  
STATE AUTHORIZATION RECIPROCITY AGREEMENTS (SARA)  
Jueves, 19 julio 2018

# AGENDA

- Bienvenida
- Presentación asistentes
- National Council for State Authorization Reciprocity Agreements (NC-SARA)
- Equipo de trabajo
- Rol del Estado- Instituciones- SARA
- Cuota de afiliación (NC-SARA/ CEPR)
- Solicitud Instituciones - PLES
- Procedimientos para atender querellas de estudiantes (Inst.-CEPR)
- Próximos pasos



# STATE AUTHORIZATION RECIPROCITY AGREEMENTS (SARA)

SOUTHERN REGIONAL EDUCATION BOARD  
(SREB)

## State Authorization Reciprocity Agreements (SARA)

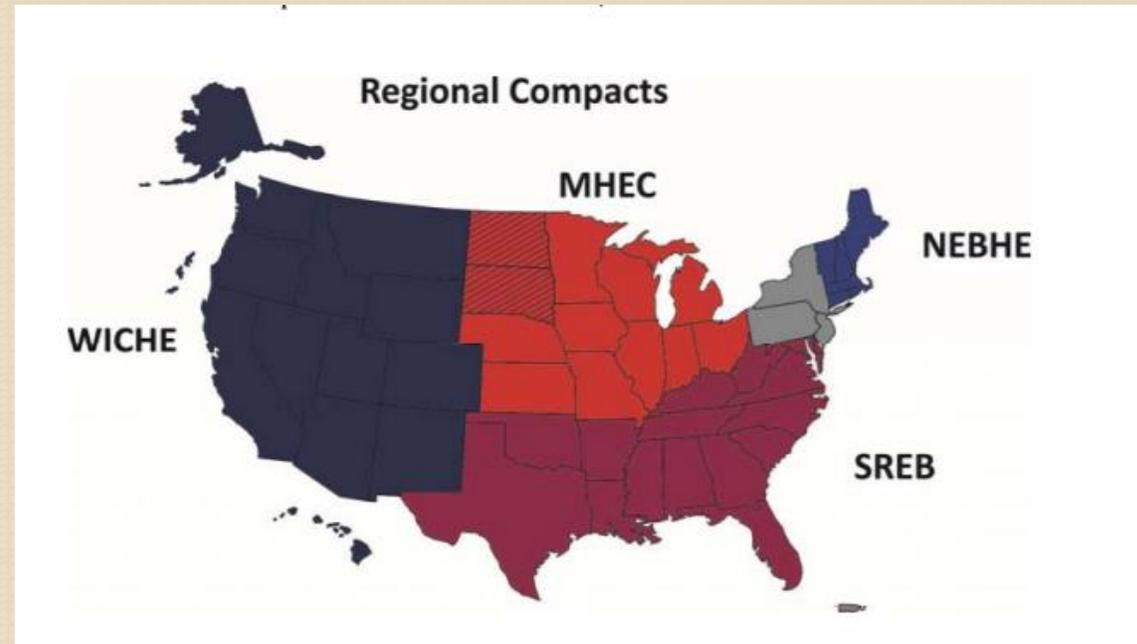
Acuerdo de reciprocidad entre los estados miembros, distritos y territorios que establece normas nacionales comparables para la oferta interestatal de cursos y programas de educación a distancia de educación superior, en aquellas instituciones que cuentan con licencia para operar. Este acuerdo **voluntario** le permite a la institución ofrecer su oferta académica a distancia sin necesidad de someterse al proceso de licenciamiento en cada lugar en el que interesa ofrecer su oferta.

# Estados y territorios miembros NC-SARA

## Approved States/Institutions



*Click map for details.*



# Equipo de trabajo

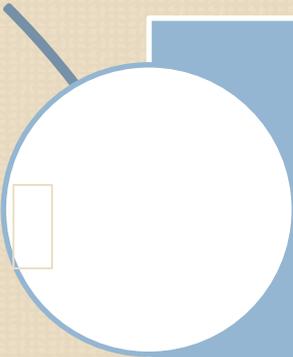
- Directora Ejecutiva:
  - Lcda. María L. Varas
    - [mvaras@ce.pr.gov](mailto:mvaras@ce.pr.gov)
  
- David Báez:
  - 787-641-7100 ext. 2056
  - [dbaez@ce.pr.gov](mailto:dbaez@ce.pr.gov)
  
- Damaris Nolasco:
  - 787-641-7100 ext. 2057
  - [dnolasco@ce.pr.gov](mailto:dnolasco@ce.pr.gov)



# Instituciones con programas a distancia autorizados por CEPR

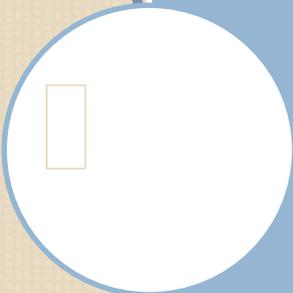
INSTITUCION	Unidades	Programas a distancia
1. EDP University	1	2
2. Columbia Central University	2	3
3. National University College	2	36
4. Universidad Adventista de las Antillas	1	3
5. Universidad Ana G. Méndez	1	10
6. Universidad Central de Bayamón	1	7
7. Universidad de Puerto- Río Piedras	1	1
8. Universidad del Sagrado Corazón	1	3
9. Universidad del Turabo	1	4
10. Universidad Interamericana de PR	9	61
11. Universidad Politécnica de PR	1	6
12. Huertas College	1	1
Total	22	137

# ROL DEL ESTADO: “State Portal Agency” - CEPR



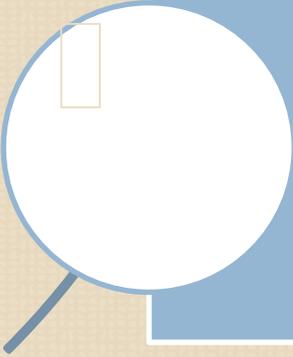
Determinar elegibilidad de instituciones que interesen participar en SARA.

Aceptar la acreditación como parte de los documentos que se examinan para la elegibilidad para participar de SARA.



Enlace entre los miembros de SARA, las agencias e instituciones para atender preguntas relacionadas con SARA.

Cobrar las cuotas de inscripción del estado para participar en SARA.



Servir como primer enlace para recibir y atender las quejas o querellas de las instituciones del estado que operan bajo SARA.

Conducir toda investigación relacionada con el cumplimiento con las leyes, políticas y los reglamentos establecidos por SARA.

# RESPONSABILIDAD DE LAS INSTITUCIONES

Identificar personal a cargo de SARA.

Someter solicitud al estado.

Mantenerse en cumplimiento con la licencia y acreditación.

Mantener registro de estudiantes matriculados a distancia y lugar de residencia.

Cumplir con el Interregional Guidelines for the Evaluation of Distance Education. (C-RAC Guidelines)

Atender quejas y querellas de los estudiantes matriculados a distancia.

Cumplir con cualquier solicitud de información relacionada con la educación a distancia hecha por NC-SARA, SREB, CEPR.

# RESPONSABILIDAD SARA (SREB)

- Revisar las solicitudes de renovación que someten los estados para confirmar el cumplimiento con las normas y políticas de SARA
- Enlace entre el estado y NC-SARA



## Costo participación: Estado – Instituciones:

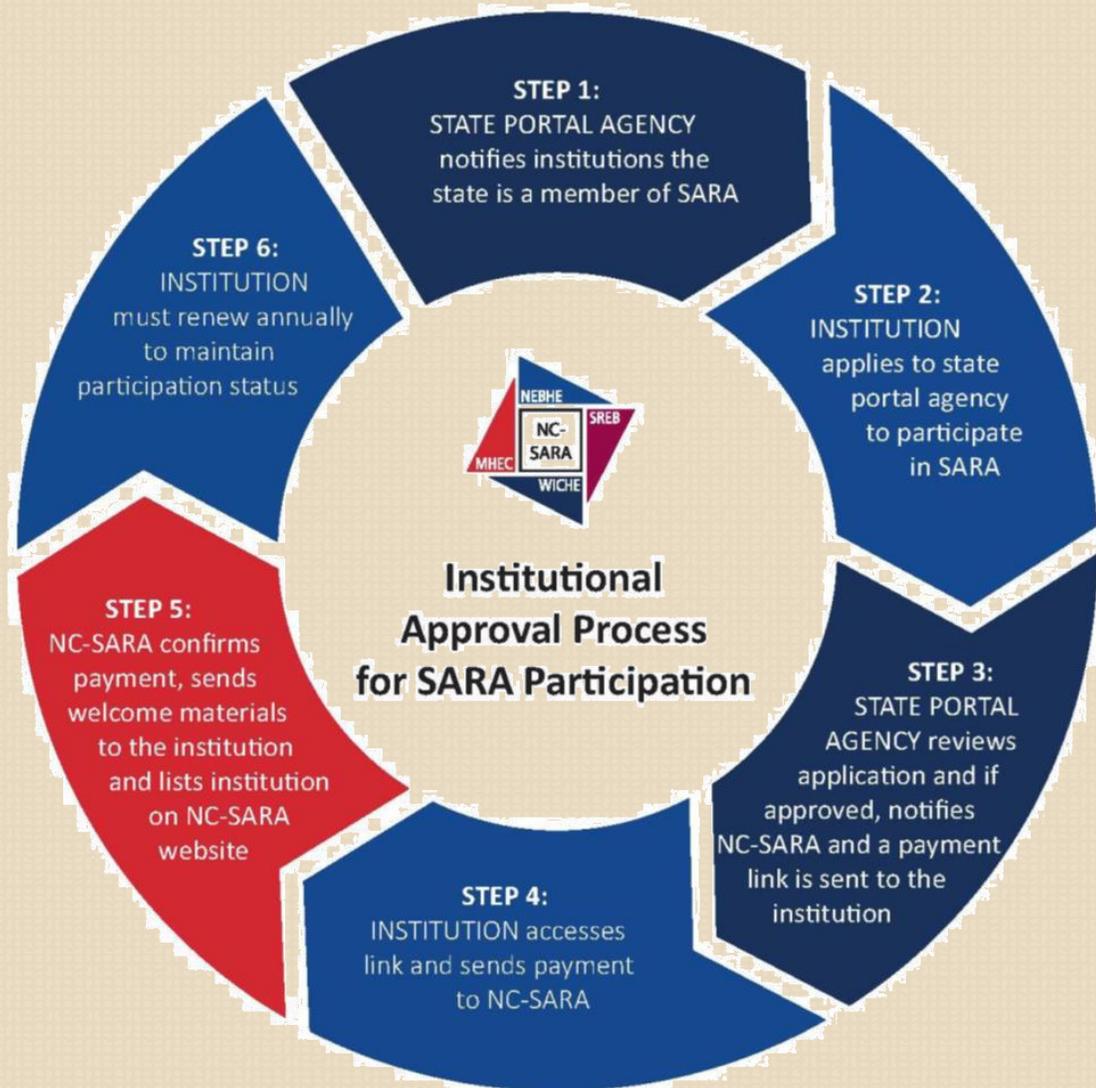
- Estado: \$50,000 anual
- Instituciones:

**Pago de  
Solicitud al  
CEPR**  
(por unidad)

FTE*	Pago a NC-SARA/CEPR
Menor de 2,500	\$2,000
2,500-9,999	\$4,000
10,000 en adelante	\$6,000

FTE- Full time equivalent. Se utilizará el último dato reportado por la institución a IPEDS.

# PROCESO DE APROBACIÓN: SARA



1. Entidad estatal (CEPR) notifica a las instituciones que el estado es miembro de NC-SARA.
2. Institución solicita ingreso a la entidad estatal.
3. Entidad estatal revisa la solicitud y de ser aprobada, NC-SARA envía un enlace para el pago a la Institución .
4. La institución accede el enlace de NC-SARA y hace el pago.
5. NC- SARA confirma el pago, envía los materiales a la institución e incluye la misma en el listado de instituciones pertenecientes a NC-SARA en su página Web.
6. La institución debe renovar su afiliación anualmente.



# PROCESO DE SOLICITUD:

# PLATAFORMA EDUCACIÓN SUPERIOR (PLES)

- Solicitud

PLES Main Menu Send Email Page 1 Page 2 Page 3 Page 4 Page 5 Page 6 Page 7 Page 8 Page 9 Page 10

When the state portal checks "yes" on this form, the state affirms that the applicant institution has followed proper procedures and provided necessary documents to operate under SARA, but this affirmation does not necessarily represent state evaluation of the institution's ability to perform under SARA policies.

An institution seeking approval to operate under the terms and standards of SARA must meet the following requirements:

<p><b><u>INSTITUTION Applicant</u></b> <b><u>to complete this column</u></b></p> <p><b><u>CEO or CAO</u></b> Initial here</p> <p><input type="text" value="GGG"/></p>	 <p><b>GOBIERNO DE PUERTO RICO</b> Consejo de Educación de Puerto Rico</p>	<p><b><u>STATE Entity to</u></b> <b><u>complete this column</u></b></p> <p>Institution meets the requirement</p> <table border="0"><tr><td>Yes</td><td>No</td></tr><tr><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr></table>	Yes	No	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yes	No					
<input type="checkbox"/>	<input checked="" type="checkbox"/>					
<p><input type="text" value="GGG"/></p>	<p>1. The principal campus or central administrative unit domiciled in a state that has joined the State Authorization Reciprocity Agreement (SARA) initiative and be authorized to operate in that state. * Only distance education content originating in the United States or a U.S. territory is eligible to be offered under SARA.** (Attach documentation)</p>	<table border="0"><tr><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr></table>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>					
<p><input type="text" value="GGG"/></p>	<p>2. Be a U.S. degree-granting institution that is accredited by an accrediting body recognized by the U.S. Secretary of Education. (Attach documentation)</p>	<table border="0"><tr><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr></table>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>					
<p><input type="text" value="GGG"/></p>	<p>3. For non-public institutions, have a financial responsibility index score from the U.S. Department of Education that is 1.5 or above, or, if its score is between 1.0 and 1.49, successfully demonstrate to its home state's portal entity that it is nevertheless sufficiently financially stable to justify participation in SARA. (Attach documentation) Public institutions are presumed to be sufficiently financially stable for SARA purposes. Public institutions leave this blank.</p>	<table border="0"><tr><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td></tr></table>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>					

Page 1 of 9 NC-SARA Institution Initial Application Rev.12/21/16

- Enlace:

- <http://www.edicion.pr.gov/agencias/cepr/inicio/Pages/default.aspx>

# Informes requeridos a Instituciones

## Section 6. Data Submission Requirements for Institutions Participating in the State Authorization Reciprocity Agreements (SARA)

### 6.1 Data submission by participating institutions.

- Institutions participating in SARA shall annually report to NC-SARA the number of students enrolled in the institution engaged in distance education disaggregated by state, territory, or district in which the students reside.
- Beginning in spring, 2019, institutions participating in SARA shall also annually report to NC-SARA the numbers of their students engaged in certain experiential learning placements (rotations, internships, student teaching, etc.), disaggregated by state and two-digit Classification of Instructional Programs (CIP) codes as assigned by the U.S. Department of Education.
- These data shall be reported annually to NC-SARA in the spring following the due date for institutions to make their previous fall enrollment reports to the federal government's Integrated Postsecondary Education Data System (IPEDS).
- Prior to such submission, NC-SARA will provide data reporting guides and a data sharing agreement to each SARA institution.

### 6.2 Data use by SARA

- NC-SARA on its website will report enrollments data, by institution, in the following format:

Reporting Period:  Enrollment Report Type:

- NC-SARA on its website will report learning placement data by institution, in similar format.
- NC-SARA will not collect individually identifiable student data and will comply with the Family Educational Rights and Privacy Act (FERPA).

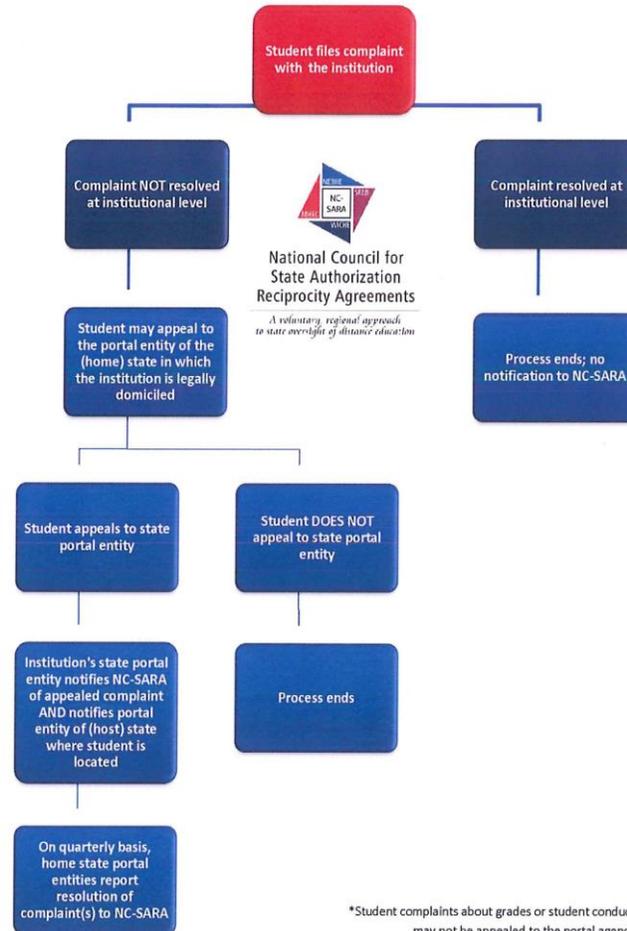
## Section 6. Data Submission Requirements for Institutions Participating in the State Authorization Reciprocity Agreements (SARA)



# DISCUSIÓN: PROCEDIMIENTOS PARA ATENDER QUERELLAS

## 6. Complaint Reports

### SARA Student Complaint Process



6/2/2016

# CEPR: Formulario de querellas - "Complaint Form"



GOVERNMENT OF PUERTO RICO  
Puerto Rico Council on Education

### HIGHER EDUCATION COMPLAINT FORM

**STUDENT INFORMATION**

Full Name: Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address Apartment/Unit #

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Program of Study: \_\_\_\_\_ Date of Attendance: \_\_\_\_\_

How do you prefer we contact you?  
 Home  Work  Cell  E-mail

**Institution Information**

Institution Name: \_\_\_\_\_

Institution Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

**Complaint Information**

- Did you follow the institution's grievance procedures to resolve your complaint?  
 Yes  No If no, please explain: \_\_\_\_\_
- How did you contact the Institution?  
 Phone call  In Person  Letter  E-mail  other

Who did you contact? (List all the name and title)  
 \_\_\_\_\_  
 \_\_\_\_\_

1

- Have you filed this complaint with other agency or organization?  Yes  No  
 If yes, give the agency or organization name: \_\_\_\_\_
- Do you have an attorney?  Yes  No Name: \_\_\_\_\_
- Please attach a statement describing the nature of the complaint. The statement should include a description of the events or circumstances upon which the complaint is based and all the supporting documentation for your complaints must be attached. Specify any pertinent dates, staff you dealt with, monies owed balances due, etc.

The information you provide will be used in efforts to resolve your complaint and will be shared with the institution. By submitting this complaint, you are giving the Puerto Rico Council on Education to contact the school's officials to discuss a possible resolution in your complaint.

Signature of Complainant: \_\_\_\_\_ Date: \_\_\_\_\_

I, \_\_\_\_\_ a notary public in and for said state do hereby certify that  
 Whose name is signed to the writing above, has this day acknowledge the same before me.

Given under my hands this \_\_\_\_\_ day of \_\_\_\_\_.

Notary Public \_\_\_\_\_ Stamp \_\_\_\_\_

**PRCE Use Only**

Date Received: \_\_\_\_\_

PRCE Jurisdiction:  Yes  No

Classification of Complaint:  AC  Adm.  Fin  FA  other

**Send Information**

Mail or Fax complaints with the associated documents to:

Puerto Rico Council on Education Director  
 P.O. Box 19900  
 San Juan, PR 00910-1900  
 Fax: (787) 641-2552

2

# Preguntas y sugerencias



# PRÓXIMOS PASOS

- Someter, evaluar y aprobar solicitudes
  - Agosto 2018
- Reunión NC\_SARA – Minneapolis, MN
  - Septiembre 2018





Para mayor información visite:

[www.ce.pr.gov](http://www.ce.pr.gov)



Síguenos en Twitter  
@consejopr